

RENTAL APPLICATION

Separate Application Required for Each Applicant

THIS SECTION FOR LANDLORD USE ONLY

Rental Property Address: _____

Term of Rental: month to month lease from _____ to _____

Tenant Financial Obligation Prior to Occupancy		CONTACT CHECKLIST
First Month's Rent:	\$ _____	Current Landlord Contacted - Timely Remittance
Security Deposit:	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pet Deposit:	\$ _____	Current Employer Verified:
Application Fee:	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Credit Report Fee:	\$ _____	Credit Report Determination:
Other (specify):	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL:	\$ _____	Income Verified (pay stub, employer, etc.)
		<input type="checkbox"/> Yes <input type="checkbox"/> No

DESIRED DATE OF MOVE-IN: ____ / ____ / 20____

DESIRED LEASE TERM (check one): 12 months 6 months Other (Specify): _____

UNIT TYPE: 1 BR 2 BR 3 BR Other (Specify): _____

APPLICANT INFORMATION:

Name (full legal name): _____
 Social Security Number: _____ - _____ - _____ DOB: ____ / ____ / ____
 Home Phone: _____ Work Phone: _____
 Driver's License / ID Number: _____ State: _____

NAME OF OCCUPANTS AND RELATIONSHIP TO APPLICANT:

Name: _____ Relationship: _____
 Name: _____ Relationship: _____
 Name: _____ Relationship: _____

APPLICANT / OCCUPANT VEHICLE(S):

Make: _____ Model: _____ Year: _____ Tag#: _____
 Make: _____ Model: _____ Year: _____ Tag#: _____
 Make: _____ Model: _____ Year: _____ Tag#: _____

EMPLOYMENT HISTORY:

Current Employer:

Name and Address: _____
 Phone: _____ Supervisor: _____
 Length of Employment: Begin _____ Still employed? (check one) yes no

Previous Employer

Name and Address: _____
 Phone: _____ Supervisor: _____
 Length of Employment: Begin _____ End _____

RENTAL HISTORY:

Current Address: _____
 Dates Lived at This Address: From _____ to _____
 Reason for leaving: _____
 Landlord/Manager: _____ Landlord/Manager's Phone: _____

Previous Address: _____
 Dates Lived at This Address: From _____ to _____
 Reason for leaving: _____
 Landlord/Manager: _____ Landlord/Manager's Phone: _____

INCOME:

Gross Monthly Employment Income Before Deductions: \$ _____
 Gross Monthly Income From Other Sources (average): \$ _____

TOTAL GROSS MONTHLY INCOME: \$ _____

CREDIT and FINANCIAL INFORMATION:

Bank and Financial Accounts

Checking:
 Institution Name _____ Branch _____ Acct # _____

Savings:
 Institution Name _____ Branch _____ Acct # _____

Credit Accounts

Credit Card: Type _____ Amt Owed \$ _____ Monthly Payment \$ _____
 Credit Card: Type _____ Amt Owed \$ _____ Monthly Payment \$ _____

Vehicle Loan: Type of Vehicle: _____ Monthly Payment \$ _____
 Vehicle Loan: Type of Vehicle: _____ Monthly Payment \$ _____

Other: Type _____ Creditor _____ Monthly Payment \$ _____

MISCELLANEOUS: (check appropriate answer)

Do you have pets? yes no If so, describe _____

NOTE: There may be additional fees and/or deposits required for pets housed on premises.

In addition, specific rules and regulations regarding pets may apply.

Do you smoke? yes no

Do you plan to have water filled furniture on the rental property? yes no If yes, detail below.

Have you ever been evicted? yes no If yes, explain below.

Have you ever been convicted of a felony? yes no If yes, explain below.

Have you ever filed for bankruptcy? yes no If yes, explain below.

Explanation: _____

APPLICANT PERSONAL REFERENCES:

Name: _____ Relationship: _____
 Address: _____ Phone: _____
 Known this reference how long? _____

Name: _____ Relationship: _____
 Address: _____ Phone: _____
 Known this reference how long? _____

Name: _____ Relationship: _____

Address: _____ Phone: _____
Known this reference how long? _____

APPLICANT EMERGENCY CONTACT INFORMATION:

Contact in Emergency (Name): _____ Relationship: _____
Emergency Contact Address: _____ Phone: _____

I hereby certify and affirm that all information provided above is true and correct. I fully understand that my lease or rental agreement may be terminated if I have made any false, misleading or incomplete statement(s) in this application. I hereby authorize verification of all information provided in this application, including financial and credit information, via credit bureaus and/or contact with current and previous employers, current and previous landlords and personal references.

APPLICANT

DATE